

COUNTY GOVERNMENT OF KIAMBU



REGISTRATION OF CONTRACTORS

(Lot 1,2,3,4,5,6,7,8 and 9) DEPARTMENT OF ROADS, TRANSPORT, PUBLIC WORKS & UTILITIES

The County Government of Kiambu wishes to invite competent and qualified contractors to submit their business or companies profiles as here under requested:

Table 1

No Registration Requirements

1	Certified copy of the incorporation certificate or certificate of business name registration.
2	Duly filled business questionnaire Form S/33
3	A copy of the firms valid tax compliance certificate
4	Proof of financial capability being certified bank statements for the immediate previous TWO years
5	Valid Single Business Permit
6	Qualifications of site foreman and other staff with a minimum of 3 years' experience (show letters of appointment or contracts entered into and attach academic certificates)
7	List of construction equipment and tools showing ownership or lease agreements being but not limited to the following: grader, bulldozer, back hoe, trucks and lorries, concrete mixers, compactors, vibrators etc.
8	Declare your firm's litigation history
9	Attach with reference the evidences of 2 completion certificates of similar works.
10	Attach a copy of the current and valid NCA permit certificate of licences for Road construction, Civil works and other category relevant.

For the avoidance of doubt and so as to avoid unnecessary duplicity of effort the following clusters or lots shall apply as per your NCA certifications

Table 2

No	Cluster / Lot	NCA Certification	Category	Point of Submitting the bid	Order Registration No.
1	Kikuyu, Kabete, Githunguri, Lari, Kiambaa, Limuru	NCA 1, 2, 3 and 4	ALL	Ruiru RTPW & U Offices	KCG/TR/RTPWU/001/2017/2018
2	Kiambu, Ruiru, Juja, Thika, Gatundu North, Gatundu South	NCA 1, 2, 3 and 4	ALL	Ruiru RTPW & U Offices	KCG/TR/RTPWU/002/2017/2018
3	Kikuyu, Kabete	NCA 5 and 6	ALL	Kikuyu Sub County Office	KCG/TR/RTPWU/003/2017/2018
4	Lari, Limuru	NCA 5 and 6	ALL	Limuru Sub County Office	KCG/TR/RTPWU/004/2017/2018
5	Githunguri, Kiambaa	NCA 5 and 6	ALL	Githunguri Sub County	KCG/TR/RTPWU/005/2017/2018
6	Kiambu, Ruiru	NCA 5 and 6	ALL	Kiambu Red Nova Office	KCG/TR/RTPWU/006/2017/2018
7	Juja, Thika	NCA 5 and 6	ALL	Juja Sub County Office	KCG/TR/RTPWU/007/2017/2018
8	Gatundu North, Gatundu South	NCA 5 and 6	ALL	Kamwangi Sub County Office	KCG/TR/RTPWU/008/2017/2018
10	Any one sub county	NCA 7 and 8	Only AGPO certificate holders	Ruiru RTPWU	KCG/TR/RTPWU/009/2017/2018

Submission instruction:

- For the ease of returning the bids all bidders shall be required to index or page all their bid documents.
- For all the registration requirements requested, it is mandatory to attach clear visible tags for each requirement provided. Failure to adhere shall render the bid document non compliant.

Table 3

No	NCA Classification	Submission date	Submission place
1	1,2,3 and 4	14th November 2017 not later than 11:00 am	RTPW & U Offices in Ruiru
2	5 and 6	9th November 2017 not later than 11:00 am	As indicated in table 2 above
3	7 and 8 (AGPO)	9th November 2017 not later than 11:00 am	As indicated in table 2 above

Should you choose to send your bid document by post it should be delivered within our offices situated in Kiambu Town, along Kiambu Ndumberi Road adjacent to the Post Office **not later than 11:00 am** and must be addressed clearly indicating the tender number to be received by:

**The County Secretary,
P.O. Box 2344 00900
Kiambu**

All bid documents **must be well bound** and placed in un marked envelopes that bear only the tender registration number as indicated in the bid documents.

All late bids shall **not be opened**.

**DR. MARTIN NJOGU
Ag. COUNTY SECRETARY**